

TO: All LKC FES STUDENTS

**Procedures on Appeal to Unbar for
Unsatisfactory Attendance in
October 2021 Trimester (LKC FES)**

Please be informed that student bar list for **October 2021 Trimester** will be release via **Mail Master** on **Monday, 22 November 2021, Week 6.** Students who have less than 80% class attendance will be barred.

Students who are listed in the bar list are required to submit appeal for unbar via the google form **<https://forms.gle/cJHDY4is7vCtyFE78>** **before 5 p.m, Tuesday, 23 November 2021,** with reason and supporting document (if any).

NO APPEAL WILL BE ACCEPTED AFTER THE STIPULATED DEADLINE.IF your appeal is **unsuccessful** or **no appeal** is made, **F-grade** will be awarded for the barred course(s).

P/S:

Deadline for course withdrawal is 5 p.m, Friday, 19 November 2021. Students listed in the bar list are not eligible to withdraw the barred course(s).

Please read through the procedures in **[QP-LKC FES-FGO-001 Appeal for Unbarring.](#)**

Thank you.

Faculty General Office
Lee Kong Chian Faculty of Engineering and Science